



Learning Resource Centers

Learning Resource Centers (Library)

The Learning Resource Centers are an essential component of Rowan-Cabarrus Community College. The LRCs provide our patrons with library, audiovisual, Internet and instructional resources and services necessary to support the educational programs of the college. They also provide resources to meet the various needs, interests, and aptitudes of the students enrolled in lifelong learning.

RCCC has two full service LRCs, one on the North Campus and the Charles A. Cannon Library on the South Campus. Each LRC offers collections of books, magazines, newspapers, audiovisual materials, and equipment and access to electronic resources. North Carolina Libraries for Virtual Education (NC-LIVE) is also available with access to resources found in various databases, including information from newspapers, magazines, and professional journals. An Early Childhood Learning Laboratory special collection is also housed at each facility. Cabarrus Business and Technology Center (CBTC) and Cosmetology also have LRC services available to students at these locations.

The LRCs are open to students, administration, faculty, and staff as well as individuals in the community. The hours are posted on campus and on our website at www.rowancabarrus.edu/lrc/.

Students are encouraged to use these areas for study, research, recreational reading, browsing, or relaxing between classes.

All LRCs have access via Webcat to our online catalog and to other holdings through the Community College Libraries in North Carolina (CCLINC). These books may be requested (through interlibrary loan) by our students and faculty by placing a hold on the item to be borrowed. RCCC also provides a courier service to transfer materials daily between locations in our two-county area.

Books from the general collection are initially checked out for a two-week period and may be renewed. Interlibrary loan books are checked out for a two-week period. In addition, faculty may place reference and AV material on reserve as needed. Books on the reserve shelves may be checked out with instructor approval. Audiovisual materials and equipment are made available for student use in the classroom upon request. A coin-operated plain paper black and white copier plus a color photocopier are available at LRC North and South for student and public use.

Students may check their accounts online via their library card and pin number. Fines are charged for all overdue material (excluding Sundays and holidays). These fines must be paid before additional books are checked out and before students will be allowed to register for the next semester. Overdue notices are sent by mail.

The LRC personnel assist in locating and using LRC resources. The LRC personnel also support faculty and students with daily operations of the Interactive Television/North Carolina Information Highway (ITV/NCIH) classrooms on each campus. The LRC personnel also operate the Academic Testing Center (ATC) in the LRC North and South during specified hours which provides an opportunity for students to make up exams missed during regular class hours, to take tests for Telecourse and Internet classes, and for other reasons as needed.

Patrons are encouraged to take advantage of these services.

Mission Statement

The mission of the Learning Resource Center (LRC) is to advance the learning and research skills of the students, faculty, staff, and administration of Rowan-Cabarrus Community College by providing library, audio-visual, and instructional resources necessary to support the programs of the college and lifelong learning.

To accomplish this purpose, the LRC personnel will strive to meet the following objectives:

1. To develop a comprehensive Learning Resource Center with an atmosphere conducive to learning through the use of technology.
2. To develop and retain a dynamic trained staff to assist with the goals of active learning through technology by instructing and assisting patrons in the use of resources and services collected to support the programs of the college.
3. To acquire, organize, and circulate LRC materials or provide access through cooperative relationships/consortia with a variety of study options, including the use of the Internet service to ensure it is used for college-related research and educational activities.
4. To conduct periodic evaluations of patrons to assure the needs of the college community are being met.
5. To provide Academic Testing Center services for students of our college and other colleges through reciprocal arrangements and support day-to-day operations for the North Carolina Information Highway Interactive Television (NCIH/ITV) classrooms.

Learning Centers

Computer/Business Tutoring

Tutoring is provided for students enrolled in computer & business-related courses. A state of the art facility is located within the LRC at the North Campus to assist students with any computer coursework. Accounting tutoring is available at both North and South Campus. Referral forms from instructors are required to establish a student record of visits to the center. More information on this tutoring center can be found at: www.rowancabarrus.edu/labs/.

The EDGE Center

E - engage the student
D - develop a plan
G - goal setting
E - educational success

The EDGE Center is a comprehensive academic advisement, registration, and mentoring program helping students attain their educational and professional goals. Dedicated and specially trained professionals advise and monitor students throughout their RCCC educational experience. The EDGE Center provides these services to all students, particularly those in developmental, terminal degree, and college transfer programs.

Our advisors provide appropriate academic placement, registration, and career exploration information, identify suitable academic support services, and serve as an agent of referral to other campus and community agencies. The EDGE Center also provides vital information necessary for a successful transfer to a four-year institution or an uninterrupted transition into a terminal degree program. Instructor referrals and student walk-ins are welcome.

For location and hours of operation, please refer to the Tutoring Service web page at www.rowancabarrus.edu/tutoring/studev/.

Individualized Computer Learning Center

Students enrolled at Rowan-Cabarrus Community College are provided access to the Individualized Computer Learning Center (ICLC), a staffed facility where students can utilize computer resources to work on Traditional and Distance Education course assignments. An ICLC is located at North, South and CBTC campuses, and each facility provides multimedia computers, an automated student login and tracking system, and high-speed printers. In addition, the ICLCs offer free software workshops for students on topics including Blackboard and Microsoft Office. Workshops may be open to all students or arranged at the request of an instructor for a specific class. For more information about the locations, hours of operation, computers, software, and/or workshops, please visit the ICLC web page at www.rowancabarrus.edu/labs/.

Math Tutoring Center

The Math Tutoring Center (MTC) provides free, individualized tutoring for curriculum students enrolled in math and/or math-related courses. Chemistry, Physics, and Accounting tutoring is offered depending on tutor availability. Students are given an instructor referral form to present at the initial visit to the MTC. This form is attached to a log-in sheet which records student visits, and is kept on file for the semester. Student computers are available in the center and numerous math resource links can be found on the website. Students receive assistance on a first-come, first-serve basis. No appointment is necessary. A schedule of hours and tutors is available in the MTC, on flyers posted around campus, and on the RCCC website at www.rowancabarrus.edu/tutoring/math/.

Reading Center

Rowan-Cabarrus Community College is providing students with a Reading Center to primarily build strong skills in comprehension of various types of written material. Tutors guide students through different levels of exercises to master understanding of text from any course discipline. Individualized instruction is also provided in the areas of phonics, vocabulary building, word attack skills and reference skills. A goal of the center is to have students overcome reading-related deficiencies. All students visiting the center must be instructor-referred. Technology use is available in the Reading Center. Information regarding hours of operation and location can be found at: www.rowancabarrus.edu/tutoring/reading/.

Spanish Tutoring

Free Spanish tutoring for all levels is available to all RCCC students. No appointment is necessary. The tutoring staff consists of individuals from varying countries and cultures which enhances the individualized help received. Tutoring assistance is offered both day and evening hours throughout the week. Students must bring an instructor referral form to set up a record of visits kept on file in the center. A schedule of hours can be found on flyers posted around campus and at: www.rowancabarrus.edu/tutoring/spanish/.

Writing Center

The Writing Center (WC) is a free service provided to assist students with any course-related writing; including compositions, essays, proposals, research papers, reports, business correspondence, and resumes. The Centers also provide individualized instruction for problem areas in grammar, punctuation, organization, wording, rhetorical modes, and research. The Writing Center offers students skills in proofreading and learning how to avoid these errors in the future.

Students are referred to the WC by their instructors at the beginning of each semester. It is up to students at that point to initiate the tutoring process by calling or visiting the WC. The Writing Center offers 30-minute tutoring appointments. The WC also offers assistance to walk-in students who don't have an appointment, provided the WC tutor does not have a scheduled appointment. Yellow "Tutoring Session Verification" slips are given to students who will, in turn, give the forms to their instructor.

The Writing Center hours of operation and tutoring schedules may be accessed online at www.rowancabarrus.edu/tutoring/writing/ or by clicking "tutoring services" on RCCC's main webpage. For questions or comments, contact the Director, foxgs@rowancabarrus.edu, 704-216-3842 or Assistant Director, bayerc@rowancabarrus.edu or call one of the centers: North 704-216-3543, South 704-216-3525, CBTC 704-216-3491.



Cooperative Education

Cooperative Education

Cooperative Education (Co-op) is a unique academic plan in which students blend classroom learning with practical work experience. This is accomplished through supervised work assignments outside the formal classroom environment.

Co-op is based on the theory that education does not confine itself to just the classroom and should include the vital input that students may gain from participation in the world of work. The program is designed to make a student's educational program more relevant and meaningful by integrating classroom study with planned and supervised practical experience in business, industry, government, and professional or service organizations. It is called "Cooperative Education" because educators and outside agencies work together to design a superior total educational program for students.

There are two co-op enrollment plans available to students and employers:

1. **Alternating Plan** – The student alternates semesters of full-time work (40 hours per week) and full-time college enrollment.
2. **Parallel Plan** – The student works part-time (10-30 hours a week) and attends school.

Eligibility

To be eligible to participate in the Cooperative Education program, students must meet the following minimum requirements:

1. Have completed one semester (12 credit hours) of college work with at least three credit hours in a major field of study.
2. Have a minimum of 2.25 overall GPA and be in good academic standing. (Nursing and Early Childhood require a 2.5 overall GPA.)
3. Be recommended and approved for co-op participation by the Co-op faculty coordinator.
4. A transfer student must complete 12 semester hours at RCCC before applying for the Co-op program.
5. Demonstrate the ability to profit from the experience and meet the employer's requirements.
6. A student enrolled in the Co-op program must be registered for three hours of credit during the semester(s) he or she is participating. (*Exceptions are for Summer Term.*)
7. All students must be willing to co-op a minimum of 160 clock hours.
8. If released from a prior Co-op position, eligibility to reapply will be determined by the Co-op Director with special permission from the System Office.

A student who does not meet the eligibility criteria may be admitted to the program at the discretion of the Co-op Director and the Co-op Faculty Coordinator.
(*Certain degree programs may specify additional requirements.*)

The Cooperative Education program has an interrelated work experience and classroom content, carefully planned and supervised to produce quality educational results for each student involved. The institution assumes the responsibilities for finding assignments which are related to the student's professional objectives, thus providing experience that enhances knowledge acquired in the classroom.

Application Procedure

Interested students should obtain an application from the Office of Work-based Learning and Cooperative Education and make an appointment with the Co-op Director. Co-op applications must be approved by Co-op faculty coordinators.

Students who are currently employed may seek to have their present employment approved for Cooperative Education; however, such employment will be required to meet all Co-op criteria, and the student and employer must be willing to be governed by the Co-op policies and procedures. Cooperative Education credit will not be given for previous employment held prior to registration for the course.

Registration

Before attempting to register for a COE course (except COE 110), students should complete a Cooperative Education Approval Form, secure approval from the Co-op Director, and take the approval form to registration. Students who are approved and are placed in the Co-op program must register before going to their Co-op Work Assignment.

Academic Credit

Credit hours for Co-op work periods are determined by the number of hours worked per semester. For example, students working an average of 20 hours weekly (320 hours per semester) earn two hours of credit per semester. Grades given by the faculty coordinator will be based on the student's specific learning objectives, reports, and evaluations submitted by the student and the employer. The student's transcript indicates that practical work experience has been integrated into his/her academic program.

The Office of Work-based Learning and Cooperative Education also assists students in securing adult apprenticeships and internships. For more information on how to get involved in the Co-op program and other work-based learning opportunities, contact the Office of Work-based Learning and Cooperative Education, Building 300, Room 309 (North) or Building 2000, Room 2303 (South), 704-216-3649; or 704-216-3646; or E-mail: derrickc@rowancabarrus.edu.

NOTE: Co-op options are listed under each participating program as outlined in the RCCC Catalog/Student Handbook.

Distance Education

Rowan-Cabarrus Community College offers several methods of Distance Education, providing students a wide range of choices and new approaches to learning. RCCC is proud to provide students a way to participate in learning in addition to the traditional classroom. Our goal is to provide students greater flexibility in scheduling classes and provide RCCC's faculty new and innovative approaches to teaching.

RCCC offers several programs via Distance Education by delivering academic courses that meet program requirements through Telecourse and/or Internet offerings. For a list of degree, diploma, and certificate programs available via distance, please refer to the college's Distance Education website at www.rowancabarrus.edu/distance/.

For more information about Distance Education courses, and for a list of Telecourse and Internet course offerings, students may refer to the information within this section or the Distance Education website. During registration periods, students may also refer to the Semester Schedule of Courses for information about Distance Education course offerings.

Interactive Television (ITV)

RCCC has four electronic classrooms called Distance Learning Centers. They are located at our North Campus in Rowan County, our South Campus in Cabarrus County, and two are located at our Cabarrus Business and Technology Center (CBTC) in Cabarrus County. Each classroom has video and audio equipment that allows students in one location to see and talk with an instructor in another location. For example, an instructor could teach a class from our North Campus facility, but students could attend the class at our South Campus facility. Through our Distance Learning Centers, RCCC also can offer classes to and from other community colleges, universities, public schools, and other institutions.

Internet Courses

Internet students study textbooks and complete and submit assignments online, following the Internet course outline. Guidance and instructional support are provided through regular course participation and email contact with instructors.

Internet classes have no scheduled sessions on campus although instructors reserve the right to require test-taking in the on-campus testing centers. Internet courses are designed to give students maximum flexibility; however, students are expected to meet course, assignment, and testing deadlines, which provide a framework to promote student progress, and to maintain active participation in the course. RCCC provides general as well as course-specific guidelines for computer hardware and software required for accessing and participating in Internet courses.

Students must meet specific academic and skill requirements prior to registering for an Internet course, in addition to course prerequisites listed in the course descriptions section

of this catalog. Such criteria determine student preparedness and support student potential for success in an Internet course. Requirements include demonstrated reading, written communication, and technical skills.

As enrollment in Internet courses is limited, and specific testing or course prerequisites must be met to qualify for enrollment, students are encouraged to complete the registration process as early as possible. For more information about requirements for Internet courses, students may contact Student Services or refer to the college's Distance Education Handbook or the Distance Education website. During registration periods, students may also refer to the Semester Schedule of Courses for information and instructions.

Please note: Internet offerings may change during the academic year. Please refer to the Distance Education website, www.rowancabarrus.edu/distance/ for updates to course offerings.

COURSES CURRENTLY OFFERED VIA INTERNET

Title		Credit Hours
ACC 120	Principles of Financial Accounting	4
ACC 121	Principles of Managerial Accounting	4
ACC 129	Individual Income Taxes	3
ACC 132	NC Business Taxes	2
ACC 140	Payroll Accounting	2
ACC 150	Accounting Software Applications	2
ANT 210	General Anthropology	3
AST 111	Descriptive Astronomy	3
AST 151	General Astronomy I	3
AST 151A	General Astronomy I Lab	1
AST 152	General Astronomy II	3
AST 152A	General Astronomy II Lab	1
BUS 110	Introduction to Business	3
BUS 115	Business Law I	3
BUS 121	Business Mathematics	3
BUS 137	Principles of Management	3
BUS 153	Human Resource Management	3
BUS 217	Employment Law & Regulations	3
BUS 225	Business Finance	3
BUS 230	Small Business Management	3
BUS 240	Business Ethics	3
BUS 260	Business Communication	3
CIS 110	Introduction to Computers	3
CJC 111	Introduction to Criminal Justice	3
CJC 121	Law Enforcement Operations	3
CJC 141	Corrections	3
COM 110	Introduction to Communication	3
CTS 125	Presentation Graphics	3
CTS 130	Spreadsheet	3
CTS 230	Advanced Spreadsheet	3
CTS 285	Systems Analysis & Design	3
DEN 100	Basic Orofacial Anatomy	2

Title		Credit Hours
DEN 103	Dental Sciences	2
DEN 105	Practice Management	2
DEN 111	Infection/Hazard Control	2
ECO 151	Survey of Economics	3
ECO 251	Principles of Microeconomics	3
ECO 252	Principles of Macroeconomics	3
EDU 131	Children, Family, and Community	3
EDU 144	Child Development I	3
EDU 145	Child Development II	3
EDU 146	Child Guidance	3
EDU 153	Health, Safety, and Nutrition	3
EDU 221	Children with Exceptionalities	3
EDU 234	Infants, Toddlers and Twos	3
EDU 235	School-Age Development & Programs	2
EDU 259	Curriculum Planning	3
EDU 261	Early Childhood Admin. I	3
EDU 262	Early Childhood Admin. II	3
EDU 271	Educational Technology	3
ENG 111	Expository Writing	3
ENG 112	Argument-Based Research	3
ENG 113	Literature-Based Research	3
ENG 114	Professional Research & Reporting	3
ENG 126	Creative Writing II	3
ENG 131	Introduction to Literature	3
ENG 262	World Literature II	3
ENG 274	Literature by Women	3
HIS 122	Western Civilization II	3
HIS 131	American History I	3
HIS 132	American History II	3
HUM 110	Technology & Society	3
INT 110	International Business	3
ISC 112	Industrial Safety	2
ISC 121	Environmental Health & Safety	3
ISC 225	Facility Layout	4
MKT 120	Principles of Marketing	3
MKT 122	Visual Merchandising	3
MKT 123	Fundamentals of Selling	3
MKT 220	Advertising & Sales Promotion	3
MKT 221	Consumer Behavior	3
MKT 225	Marketing Research	3
MKT 226	Retail Applications	3
MSM 110	Intro. to Motorsports Mgmt.	3
MSM 112	Engine/Drivetrain Fundamentals	2
MSM 210	Motorsports Marketing	3
MSM 216	Organization Mobility	2
NET 110	Networking Concepts	3

	Title	Credit Hours
NOS 110	Operating System Concepts	3
OST 136	Word Processing	2
OST 137	Office Software Applications	2
OST 149	Medical Legal Issues	3
OST 236	Adv. Word/Information Processing	3
OST 286	Professional Development	3
OST 289	Office Systems Management	3
PHY 110	Conceptual Physics	3
PSY 150	General Psychology	3
REL 110	World Religions	3
SEC 110	Security Concepts	3
SEC 150	Secure Communications	3
SEC 160	Secure Administration I	3
SOC 210	Introduction to Sociology	3
SOC 213	Sociology of the Family	3
SOC 240	Social Psychology	3
SOC 242	Sociology of Deviance	3
SPA 111*	Elementary Spanish I	3
SPA 112*	Elementary Spanish II	3
WEB 115	Web Markup and Scripting	3
WEB 140	Web Development Tools	3
WEB 210	Web Design	3
WEB 230	Implementing Web Services	3
WEB 250	Database Driven Websites	3
WEB 287	Web E-Portfolio	2
WEB 289	Internet Technologies Project	3

* May be offered via Internet

See semester schedule for semester to be offered.

Hybrid Courses

Hybrid courses combine online learning with face-to-face instruction. A large amount of the course content is delivered as an Internet course, but there are required on-campus meetings.

RCCC provides general as well as course-specific guidelines for computer hardware and software required for accessing and participating in the Internet portion of the courses. Students must meet specific academic and skill requirements prior to registering for a Hybrid course, in addition to course prerequisites listed in the Course Descriptions section of this catalog. Such criteria determine student preparedness and support student potential for success in a Hybrid course. Requirements include demonstrated reading, written communication, and technical skills.

As enrollment in Hybrid courses is limited, and specific testing or course prerequisites must be met to qualify for enrollment, students are encouraged to complete the registration process as early as possible. For more information about requirements for Hybrid courses, students may contact Student Services or refer to the college's Distance Education Handbook or the Distance Education website. During registration periods, students may also refer to the Semester Schedule of Courses for information and instructions.

HYBRID EDUCATION

	Title	Credit Hours
ACC 120	Principles of Financial Accounting	4
ACC 121	Principles of Managerial Accounting	4
ACC 129	Individual Income Taxes	3
ACC 132	NC Business Taxes	2
ACC 140	Payroll Accounting	2
ACC 150	Accounting Software Applications	2
ACC 220	Intermediate Accounting I	4
ACC 221	Intermediate Accounting II	4
ACC 225	Cost Accounting	3
ACC 250	Advanced Accounting	3
ACC 269	Auditing & Assurance Services	3
AST 111	Descriptive Astronomy	3
AST 151	General Astronomy I	3
AST 152	General Astronomy II	3
BIO 111	General Biology I	4
BIO 112	General Biology II	4
BUS 253	Leadership & Management Skills	3
BUS 260	Business Communication	3
CHM 151	General Chemistry I	4
CIS 110	Introduction to Computers	3
COM 110	Introduction to Communication	3
COM 231	Public Speaking	3
CTS 120	Hardware/Software Support	3
CTS 135	Integrated Software Introduction	4
CTS 220	Advanced Hardware/Software Support	3
CTS 230	Advanced Spreadsheet	3
CTS 289	System Support Project	3
DBA 110	Database Concepts	3
DBA 115	Database Applications	3
DEN 101	Preclinical Procedures	7
DEN 104	Dental Health Education	3
DEN 106	Clinical Practice I	5
DEN 107	Clinical Practice II	5
DEN 112	Dental Radiography	3
ECO 151	Survey of Economics	3
ECO 251	Principles of Microeconomics	3
ECO 252	Principles of Macroeconomics	3

	Title	Credit Hours
EDU 226PS	Early Childhood Seminar II (Preschool)	2
EDU 226SA	Early Childhood Seminar II (School-Age)	2
EDU 280	Language & Literacy Experiences	3
ENG 111	Expository Writing	3
ENG 125	Creative Writing I	3
ENG 131	Introduction to Literature	3
ENG 232	American Literature II	3
MKT 221	Consumer Behavior	3
MKT 226	Retail Application	3
NET 110	Networking Concepts	3
NET 175	Wireless Technology	3
NET 289	Networking Project	3
NOS 110	Operating System Concepts	3
NOS 120	Linux/UNIX Single User	3
NOS 130	Windows Single User	3
NOS 220	Linux/UNIX Administration I	3
NOS 230	Windows Administration I	3
NUR 110	Nursing I	8
NUR 120	Nursing II	8
NUR 130	Nursing III	7
NUR 189	Nursing Transition	2
NUR 210	Nursing IV	10
NUR 220	Nursing V	10
SEC 110	Security Concepts	3
SEC 150	Secure Communications	3
SEC 210	Intrusion Detection	3
SEC 220	Defense In-Depth	3
SEC 289	Security Capstone Project	3
SPA 111*	Elementary Spanish I	3
SPA 112*	Elementary Spanish II	3
WEB 110	Internet/Web Fundamentals	3
WEB 111	Introduction to Web Graphics	3
WEB 115	Web Markup and Scripting	3
WEB 119	Web Tech. Program Orientation	2
WEB 120	Introduction to Internet Multimedia	3
WEB 211	Advanced Web Graphics	3
WEB 230	Implementing Web Services	3
WEB 250	Database Driven Websites	3
WEB 287	Web E-Portfolio	2
WEB 289	Internet Technologies Project	3

* May be offered via Hybrid

See semester schedule for semester to be offered.

Telecourses

A telecourse is a complete and integrated instructional system that generally includes video programs on DVD/CD, a textbook, and a variety of other instructional materials to be used by the student as the principle component of a college course. Students can take college credit courses by watching these video programs at home, completing assigned reading and study materials with guidance from the instructor, taking appropriate tests, and attending the required on-campus sessions. The courses and the credit hours are equivalent to those offered in traditional on-campus classes. A telecourse is equivalent to a traditionally taught college course in academic rigor and student requirements.

Please note: Telecourse offerings may change during the academic year. Please refer to the Distance Education website, www.rowancabarrus.edu/distance/ for updates to course offerings.

COURSES CURRENTLY OFFERED VIA TELECOURSE

Telecourse Title	RCCC Title	Credit Hours
It's Strictly Business: Introduction to the World of Business	BUS 110 Introduction to Business	3
Business and the Law	BUS 115 Business Law I	3
By the Numbers: Practical Applications of Business Mathematics	BUS 121 Business Mathematics	3
Taking the Lead: The Management Revolution	BUS 137 Principles of Management	3
Something Ventured: An Entrepreneurial Approach to Small Business Mgmt.	BUS 230 Small Business Management	3
Intro. to Business Communication: Tools for Leadership	BUS 260 Business Communication	3
Human Communications	COM 110 Introduction to Communication	3
A Writer's Exchange	ENG 111 Expository Writing	3
Advanced English Composition	ENG 112 Argument-Based Research	3
American Passages	ENG 131 Introduction to Literature	3
Living Literature	ENG 251 Western World Literature I	3
The Western Tradition I	HIS 121 Western Civilization I	3
The Western Tradition II	HIS 122 Western Civilization II	3
Unfinished Nation I	HIS 131 American History I	3
Unfinished Nation II	HIS 132 American History II	3
Concepts in Marketing	MKT 120 Principles of Marketing	3
The Sales Connection: Principles of Selling	MKT 123 Fundamentals of Selling	3
The Examined Life	PHI 210 History of Philosophy	3
Voices in Democracy	POL 120 American Government	3
Psychology: The Human Experience	PSY 150 General Psychology	3
Lifespan Telecourse	PSY 241 Developmental Psychology	3
The Way We Live	SOC 210 Introduction to Sociology	3
Our Families, Ourselves	SOC 213 Sociology of the Family	3

See semester schedule for semester to be offered.

TeleWeb

These courses combine online learning with Telecourse instruction. In addition to content delivered via video programs on DVD/CD, TeleWeb courses include content delivered via the Internet. All TeleWeb courses are supplemented by required Saturday sessions.

RCCC provides general as well as course-specific guidelines for computer hardware and software required for accessing and participating in the Internet portion of the courses. Students must meet specific academic and skill requirements prior to registering for a TeleWeb course, in addition to course prerequisites listed in the Course Descriptions section of this catalog. Such criteria determine student preparedness and support student potential for success in a TeleWeb course. Requirements include demonstrated reading, written communication, and technical skills.

As enrollment in TeleWeb courses is limited, and specific testing or course prerequisites must be met to qualify for enrollment, students are encouraged to complete the registration process as early as possible. For more information about requirements for TeleWeb courses, students may contact Student Services or refer to the college's Distance Education Handbook or the Distance Education website. During registration periods, students may also refer to the Semester Schedule of Courses for information and instructions.

Developmental Courses

Developmental courses are the center piece of the open-door policy at RCCC. Developmental courses offer prospective students who are not fully prepared for college level courses an opportunity to improve their reading, writing, math, chemistry, and computer skills before they begin a curriculum program of study. Students may be required to take one or more developmental courses because their placement scores are not at the level of proficiency required for success in a given curriculum, or they may elect developmental courses if they feel themselves in need of a refresher course.

RCCC offers four math courses covering content ranging from basic mathematics to intermediate algebra, three English courses that help students develop grammar and writing skills beginning at the sentence level and continuing through the development of essays, two reading courses that assist students in the development and application of college level reading strategies, a basic chemistry course, and a basic computer course.

ACA 090 Study Skills has been added to the program as a required course for any student whose placement test scores indicate a need for two or more developmental studies courses.

ACA 115, (Success and Study Skills) is not a developmental studies course, but it is designed to prepare students for college level work and is required for most programs with the exception of Biotechnology, Cosmetology, Associate Degree Nursing, and Radiography. ACA 115 may transfer to four-year schools but is not designed as a college transfer course.

The courses listed below are designed to prepare students for college level work and will not satisfy credit hours for any degree, diploma or certificate program. These courses will not transfer to a four-year institution but will transfer to any of the community colleges within the N.C. Community College System; however, they will not satisfy any degree, diploma or certificate requirements at the receiving institution. Credit earned for these courses will only satisfy the prerequisites for entry into a curriculum level course.

	Title	Class	Lab	Clinical	W Exp.	Credits
ACA 090	Study Skills	3	0	0	0	3
CHM 090	Chemistry Concepts	4	0	0	0	4
CTS 080	Computing Fundamentals	2	3	0	0	3
ENG 080	Writing Foundations	3	2	0	0	4
ENG 085	Reading & Writing Foundations	5	0	0	0	5
ENG 090	Composition Strategies	3	0	0	0	3
MAT 050	Basic Math Skills	3	2	0	0	4
MAT 060	Essential Mathematics	3	2	0	0	4
MAT 070	Introductory Algebra	3	2	0	0	4
MAT 080	Intermediate Algebra	3	2	0	0	4
RED 080	Introduction to College Reading	3	2	0	0	4
RED 090	Improved College Reading	3	2	0	0	4

For additional information regarding the above courses, please contact the following individuals:

CHM course: Program Head Jack Howard, 704-216-3824, howardj@rowancabarrus.edu

CTS course: Program Head Anne Curlee, 704-216-3758, curleea@rowancabarrus.edu

ENG courses: Program Head Shelley Palmer, 704-216-3845, palmers@rowancabarrus.edu

MAT courses: Program Head Kathy Ketchie, 704-216-3884, ketchiek@rowancabarrus.edu

RED courses: Faculty Members Amelia Likin, 704-216-3548, likina@rowancabarrus.edu

or Claudia Swicegood, 704-216-3551, swicegoodc@rowancabarrus.edu

ACA courses: Lead Instructor Donna Ginn, 704-216-3843, ginnd@rowancabarrus.edu